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Firm Spotlight with CLH CPAs & Consultants





Meet your Hosts

Heather Satterley Director of Education and Media, Woodard

Liz Scott CEO, Liz Scott Training & Consulting

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Allison Leffert, CPA

Manager

- Graduated with a Bachelor of Science in Accounting from the Indiana University (Bloomington) Kelley School of Business
- Started with CLH as an office intern in 2014, was a tax intern in 2015, and joined the accounting professional staff as a Staff Accountant in 2016
- Advanced from Staff Accountant to Senior Staff Accountant to Manager
- Specializes in tax, financial statement reporting, and bookkeeping services
- Passionate about staff development and education

CONSULTANTS

Agenda



- Firm insights
- Peek inside the internal tech stack
- Special app highlight
- Look at the external tech stack
- Special app highlight



Firm Insights

- Team Size: 45
- Client Size: 500+
- Niche: Closely-held businesses and high net worth individuals
- Growth Goals:
 Organic

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CPAS

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Accounting 000 - Welcome to your Learn...

Accounting 001 - Introduction to Bookke... Accounting 002 Overview



Accounting 100 - Payroll Overview

Accounting 101 (ACS) Accounting 101 (Intuit QBO



Accounting 101 (Intuit Quickbooks Deskt...

Accounting 101 (Xero)Coming 1st Qtr 2025

(Xero)Coming 1st Qtr 2025



Accounting 201 (ACS)

Accounting 201 (Intuit QBO) Accounting 201 (Intuit Qui

(Intuit Quickbooks Deskt... Accounting 201 (Xero)Coming 1st Qtr 2025





Accounting 301 (ACS)

Accounting 301 (Xero)Coming 1st Qtr 2025



Accounting 301 Intuit Quickbooks Deskt..





Accounting 401 (ACS)



Accounting 401 (Intuit QBO)

Pre-Employment

Testing

Pre-Employment - Staff Accountant/Boo...



Accounting 301 Intuit QBO)



MY TASK LMS TRAINING REIMAGINED

Pre-Employment Testing

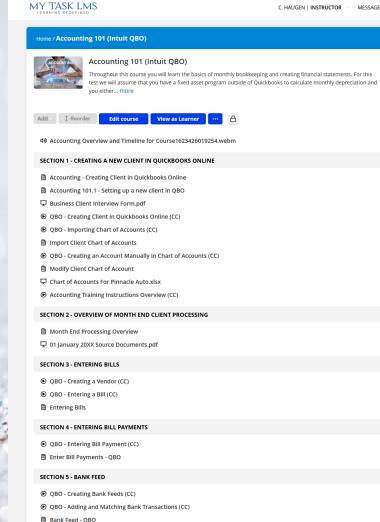
Pre-Employment - Tax and Accounting M...

Pre-Employment Testing

Pre-Employment Test - Administrative

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CONTENT 59 units · 0 inactive

FILES

RULES & PATH

REPORTS

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75 files

50

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SECTION 6 - ADDING AN EMPLOYEE AND PAYCHECK

OBO - Adding Employee and Paycheck ATF (CC)

Adding Employee and Entering Paycheck

SECTION 7 - ENTERING CHECKS IN TRANSIT

OBO - Adding Checks in Transit (CC)

Entering Checks

SECTION 8 - ENTERING DEPOSITS IN TRANSIT

OBO - Adding Deposits in Transit (CC)

Entering Deposits

SECTION 9 - RECONCILE BANK

OBO - Reconciling Bank (CC)

🖹 Reconcile Bank

SECTION 10 - SETTING UP CLIENT IN FIXED ASSET CS

- Accounting Fixed Asset CS
- Fixed Assets Creating Client (CC)
- Fixed Assets Adding Assets (CC)
- Fixed Asset CS Electing out of Bonus Depreciation (CC)
- Adding Fixed Assets for your Client

SECTION 11 - ENTERING JOURNAL ENTRIES

- QBO Entering Journal Entries (CC)
- Entering Journal Entries

SECTION 12 - SALES TAX PREPARATION

- Accounting Sales Tax Preparation
- Florida Sales Tax Preparing Form DR-15 (CC)
- Florida Sales Tax Efling Form Dr-15 (CC)

SECTION 13 - EFTPS

- Accounting EFTPS
- EFTPS Federal Tax Deposit Control Log (CC)

EFTPS Payment (CC)

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SECTION 14 - HOW TO CREATE AND REVIEW MONTHLY FINANCIAL STATEMENT

- Creating Management Reports
- OBO Creating Management Reports (CC)
- OBO Printing Bank Reconciliation Reports (CC)
- Create Management Reports
- B Accounting Financial Statement Review Before Submitting to Managers
- OBO Reviewing Financial Statements (CC)
- TR File Cabinet Saving Non Thomson Reuters Documents (CC)
- 🗎 Review Financial and Print

SECTION 15 - JANUARY PROCESSING

- Accounting 101.2 Processing Live Data in QBO
- Test Accounting 101.2 Jan 20XX Financial Data
- IMPORTANT: If you Got Questions Incorrect on the Test Do Not Proceed

SECTION 16 - FEBRUARY PROCESSING

- Accounting 101.3 Processing Live Data in QBO
- ♀ 02 Feburary 20XX Source Documents.pdf
- Test Accounting 101.3 Feb 20XX Financial Data

SECTION 17 - MARCH PROCESSING

- Accounting 101.4 Processing Live Data in QBO
- 🖵 03 March 20XX Source Documents.pdf
- 🔄 Test Accounting 101.4 Mar 20XX Financial Data

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External Apps

- QuickBooks Online ADP
- Xero
- Accounting CS
- UltraTax CS

- · ADP
 · Workforce tHRive
- bill.com

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CONSULTANTS

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Upcoming Episodes

12/31/24 New Years Party 01/14/25 Deep Dive: Getting Started with Xero 01/21/25 Deep Dive: Finsmart Outsourcing 01/28/25 Firm Spotlight

